

Voice processors from manufacturers to international long distance companies, from small developers to Fortune 500 companies, rely on **VoiceStamps.com** to provide professionally recorded and digitized voice prompts (a partial client list is at the end of this document.) We offer translation services, voice recording, and file digitizing in every major language and in all the major formats.

**Custom Prompt Recording**

We feature a state-of-the-art digital recording studio and an experienced staff that understands both your recording and computer-telephony needs.

**FOREIGN LANGUAGE PROMPTS**

In an expanding global marketplace, foreign language prompts can make the difference between winning or losing international customers. Prompt translation and recording are available for the following languages:

Arabic	British	Cantonese	Czech	Danish
Dutch	English	Farsi	Finnish	Flemish
French	French Canadian	German	Hebrew	Italian
Japanese	Khmer	Korean	Mandarin	Norwegian
Polish	Portuguese	Russian	Somali	Spanish (4 regions)
Swedish	Taiwanese	Turkish	Vietnamese	...and more

**PROMPT DIGITIZING**

Prompts can be delivered to you fully digitized from our BBS, on the Internet via Email or FTP, and on 3.5" disk or Iomega(r) Zip Disk. File formats supported are ADPCM, PCM, WAV\*, VBASE, Dialogic, Natural MicroSystems, New Voice\*, Rhetorex and RealAudio.

PRICING (In U.S. Dollars):

**CUSTOM RECORDING AND DIGITIZING\*:**

English- 1st 10 prompts		\$250.00
	Each additional prompt	\$ 5.00
Foreign- 1st 10 prompts		\$350.00
	Each additional prompt	\$ 5.00

**DIGITIZING\* AND OTHER SERVICES:**

Digitizing*-1 <sup>st</sup> 10 prompts		\$150.00
	Each additional prompt	\$ 3.00
Translation-1 <sup>st</sup> 10prompts		\$100.00
	Each additional prompt	\$ 6.00

**Rush surcharge (5 business days) \$ 3.00/prompt (\$95.00 Minimum)**

**PACKAGED PROMPT SETS:**

	English	Foreign
Numbers/Dates Disk	\$250.00	\$275.00
Debit Card/Call Back Disk	\$225.00	\$225.00

**NOTE: Prices are for use at one location only. Please check with our sales department for reasonable buyout or other arrangements for multi-location use.**

Files names are to be 7 characters or less in DOS acceptable format. Prompts are defined as words, phrases, sentences and paragraphs consisting of 25 words or less. Longer prompts will be charged in 25 word increments. For example, an audiotext paragraph of 85 words would be considered 4 prompts. Prompts over 100 words are subject to additional editing charges.

\* Surcharge of \$1.50 per prompt for certain file formats.

## Script Guide For Best Read and Pricing

### Script Format

Scripts should be in .txt format (preferably not a .doc Word document) or you can simply paste your script into the email.

**File names** should be on the left hand margin and should be **7 characters or less** for best pricing. No two files can have the same name on the same order. Worldly Voices is not responsible for files that are overwritten by another file with the same name)

### There should be one TAB after the file name.

Next on the line would come any special directions for the reader including any pronunciations that may be questionable. (Studio #2 is not responsible for mispronunciations unless specific instructions have been given) These instructions must be in parenthesis ( ). Please do not put instructions in the middle of the text for the prompt as this will throw the reader off their rhythm.

After the instructions, please put your text for what will be read. ALL text for prompts must have punctuation of some sort following these parameters:

Scripts should **NEVER** be in ALL CAPS.

Single word "stand alone" prompts that do not get attached (concatenated) to another phrase: Start with a capital letter and end in a period - Buy.

Phrase or single word to start a sentence: Start with a capital letter and end in three periods (an ellipse) - To buy...

Phrase or single word to go in the middle of a sentence: Start with ... and end with .... Words that are not proper nouns should be in all lower case - ...shares of...

Phrase or single word to go at the end of a sentence: start with ... and end with a period - ...press six.

**Only use the Enter key or Carriage return at the end of a prompt. Please allow the lines within a prompt to wrap around without ANY carriage returns or line feeds between sentences in a single prompt.**

SAMPLE SCRIPT:

0001 Buy.

0002 ...shares of...

0003 ...press six.

04 (pronounced REDD - ing) ...Reading Railroad...

welcome.vox (Reading is pronounced redding) "Welcome to Book Finders of Reading Pennsylvania"

thanks.vox "Thank you for calling!"

If your project is a long one, please send the text as an attached TEXT file (.txt). We regret that Studio #2 will no longer open Word documents (.doc) or Excel files (.xls) due to increase risk of virus transmission via these formats.

**VOICESTAMPS.COM - STUDIO #2 - CUSTOM PROMPTS ORDER FORM**

Please attach the following information each time you order. Our Email address is: [sales@voicestamps.com](mailto:sales@voicestamps.com)

**Please read** or have someone else read your final script **out loud** before sending it to us. Worldly Voices is not responsible for mispronunciation, acronyms read incorrectly, word drop outs, voice intonation, or other subjective preferences unless clearly indicated on your script as to how you would like it read. **Any redo resulting from imprecise instructions will be billed as a new job. Completing and returning the order form below indicates your acceptance of the above.**

How did you hear about VoiceStamps?:	
Your Name:	
Your Company's Name:	
Voice Talent:	
Your Telephone Number and Extension:	
Your Fax Number:	
Your FTP:	
Your Email:	
Your URL:	
Billing Address:	
Shipping Address:	
Bit and Sample Rate:	
Format (vox, wav, NMS or other):	
File extension (.vox, .vce, .voi, .wav, NONE, etc.):	
Your Customer's / Project Name:	
Your P.O. #:	
*Delivery method:	

\*(your FTP [please supply address, type and password], Voicestamps.com FTP, CD ROM, Audio CD, on floppy disk or Zip Disk)

**Partial Customer List for Studio #2**

- |            |                           |                              |                    |                   |
|------------|---------------------------|------------------------------|--------------------|-------------------|
| Altigen    | AT&T/Bell Labs            | Avaya                        | Bell South         | Cable & Wireless  |
| Cisco      | Dialogic                  | Digitalk                     | Envox              | Ericsson          |
| Excel      | General Electric          | Goodyear                     | Homisco            | Hong Kong Telecom |
| InComm     | Integrity Telecom         | Lucent                       | Mitel              | NACT              |
| NetPhone   | NetSpeak                  | New Voice                    | Nokia              | Nortel            |
| Praxon     | ProNexus                  | Primus                       | Q UP Systems       | Rite Aid          |
| Stonehenge | Summa Four                | Telephony Experts (Dataflex) | The United Nations | UPS               |
| Verizon    | Voice Information Systems | Wal-Mart                     | WorldCom           | Yahoo             |



**These are the steps that your orders will go through:**

1. Email us your script with the file names (7 characters or less for best pricing) and our order form.
2. We email you back a confirmation with a quote and job number for tracking purposes.
3. We record and digitize the files to your specifications.\*
4. A zip file containing your prompts is uploaded on either your ftp site or ours. (Large jobs can be placed on a CD ROM and sent by FedEx).

**\*Prepayment by check or credit card is required before recording starts.**

Normal turn around time is running 3-4 days for North American Female and 4-5 days for North American Male.

Please allow a few extra days if you require translation of your script into a foreign language.

Volume pricing is available. Please give us a call at 866-892-5333 with any questions.

Thank you,

The Staff of Studio #2  
[sales@voicestamps.com](mailto:sales@voicestamps.com)



**WORLDLY VOICES**

sound ideas ▪ sound solutions

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